

May 7, 2010

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up-to-date on various topics.

1. **Recycling:**

Per the attached, CRRA will now accept all food and beverage containers made of plastics #1 through #7. This further expands recycling opportunities for CRRA member towns.

2. **Firefighter of the Year:**

The annual Exchange Club Firefighter of the Year dinner is scheduled for Thursday, May 19th at The Gallery.

3. **Retro commissioning:**

As reported at the April 27th meeting, energy efficient retro commissioning will be initiated at SMS and GHS. This will be accomplished in cooperation with CL&P.

A question was asked on the opportunity to extend this initiative to other schools. The program requires a building to be over 100,000 sq. ft. and have direct digital controls installed. Elementary schools do not satisfy the 100,000 minimum sq. ft. requirement.

4. **Efficiency, Effectiveness and Cost Savings:**

Glastonbury is working cooperatively with Manchester to conduct a shared Request for Qualifications process for Mechanical Electrical and Plumbing (MEP) Consulting Services. This will allow the towns to develop a qualified consultant list for projects as applicable. This competitive process will have qualified firms available for periodic competitive fee proposals and work as assigned without the need to conduct a full RFQ for each and every project. Glastonbury currently has this protocol in place for routine architectural services. The process fully satisfies competitive requirements while saving time and money and improving efficiency.

I will be happy to review the preceding and any other items Tuesday evening.

Sincerely,

Richard J. Johnson
Town Manager

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